



BENWICK PARISH COUNCIL

7 Fisher Close, Ramsey St Marys, Huntingdon, Cambridgeshire PE26 2RZ

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Clerk: Mrs. A Barnes

To the Members of the Council

3 January 2024

You are hereby summoned to attend a meeting of Benwick Parish Council for the purpose of transacting the following business.

On Monday 8 January 2024 at 7.30 p.m.

At the village hall (Church Annex) in Benwick. Members of the public and press are welcome to attend.

Please do NOT attend if you or a close contact has or has recently had a cough, high temperature or loss of sense of taste or smell or a positive COVID test result. Please bring a face covering and wear it if you are comfortable doing so for the good of others. Temperatures may be taken before entering the meeting. Social distancing will be adhered to within the meeting hall. These measures are in compliance with health and safety legislation.

Yours truly

Mrs. A Barnes
Clerk/Proper Officer

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All Members are reminded that they need to declare any pecuniary and non-pecuniary interests before an item is discussed at this meeting under the Localism Act 2011.

A resolution under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the special confidential nature of the business to be transacted must be proposed if any item should be discussed in Committee.

PLEASE NOTE ALL MEETINGS WILL BE RECORDED FOR THE PURPOSE OF ASSISTANCE OF MINUTE TAKING ONLY.

198/23-24	Apologies for absence	
199/23-24	Declarations of Interest Councillors to declare any interests in respect of any item to be discussed at this meeting:- a) Disclosable Pecuniary Interest b) Non-Pecuniary Interest c) Sensitive Pecuniary Interest	
200/23-24	PUBLIC TIME	
201/23-24	Confirmation of Minutes to approve and sign the Minutes of the Council Meeting held on 4 December 2023	
202/23-24	Matters Arising	
203/23-24	County & District Councillors Reports	
204/23-24	Village Hall to discuss and agree any actions needed including report of Working Group on school use of the hall	
205/23-24	War memorial Cllr Chapman to provide an update. Discuss and agree any actions needed.	
206/23-24	Coffee shop to discuss and agree any actions wanted.	
207/23-24	Warm hubs/ Community lounge a) to discuss and agree any actions wanted b) to discuss process regarding spending the funding	
208/23-24	Cemetery to discuss and agree any actions wanted including a) hedging project	

209/23-24	Clock mechanism to discuss and agree any actions wanted			
210/23-24	Defibrillators to discuss and agree any actions wanted			
211/23-24	Clerk to discuss and agree any actions wanted including a) Consideration of an action log b) CAPALC New Clerk Training (in-person) 17 and 24 January £250 c) Contingency for additional hours to handover to new Clerk (estimated >10) d) Cambridgeshire Community Foundation £534.00			
212/23-24	Play Park To discuss responses regarding play equipment			
213/23-24	Highways matters to discuss and agree any actions needed including on a) PR0996 Proposed 30mph Speed Limit - Puddock Road, Ramsey, Warboys, Doddington and Benwick b) TTRO 24-006 Forty Foot Bank, Chatteris and Doddington c) MVAS operation d) LHI bid e) The footbridge over the Old Nene River			
214/23-24	Income & Expenditure a) Members to consider and approve the following accounts for payment			
	Npower	Electricity October - DD paid 19/12/2023 (inc. VAT)	£ 160.67	
		Sub-total pre-authorised by Council, paid November	£ 160.67	
	HHA Grounds Maint.	December Cemetery (inc. VAT)	£ 392.40	
	R Robinson	Expenses & salary	£ 434.70	
	A Barnes	Expenses & salary	£ 750.46	
	Cllr S Lowry	Community lounge expenses	£ 220.67	
	N Oliver	October – December verge maintenance	£ 185.00	
	SLCC	Membership invoice	£ 112.00	
	ICCM	Membership invoice to 31/03/24	£ 24.00	
		Subtotal to authorise for payment now	£ 2119.23	
		TOTAL EXPENDITURE AUTHORISED	£ 2279.90	
	b) Clerk to report on the December Bank Balances and reconciliation statement			
215/23-24	Annual Budget Setting Working Group To discuss and approve the decisions made by the working group on 18 December 2023 in relation to the Benwick Parish Council budget 2024/25 as follows: a) Approve the expenditure lines b) Accept the budget forecasts c) Approve the general reserves to be at 100% of necessary expenditure d) Approve a precept of £13,000			
216/23-24	Correspondence a) Rural Services Network, Bulletin (email 06/12/23, 12/12/2023) b) FDC Press release (email 04/12/23, 05/12/23, 07/12/23, 07/12/23, 13/12/2023, 19/12/23, 02/01/24) Agendas (email 05/12/2023, 02/01/24) c) CAPALC Civility and Respect (email 15/12/23) d) NALC Chief Executive's Bulletin (email 07/12/2023, 14/12/23, 21/12/23) Newsletter (email 13/12/2023) e) Highways – Events calendar (email 4/12/2023) f) CCC –Cambridgeshire Matters Newsletter (email 12/12/2023, 21/12/23) g) ACRE – Community Action newsletter (email 06/12/23)			
217/23-24	Planning to discuss and agree any actions wanted including on:- a) F/YR23/1006/F - Deancroft 16E Doddington Road Benwick March Cambridgeshire PE15 0UX b) F/YR23/1056/F - Land North Of 3 Bakehouse Close Benwick Cambridgeshire			
218/23-24	Police Report to discuss and agree actions in relation to community police meeting			
219/23-24	Biodiversity and Habitat Initiatives including a) Discuss and agree any actions wanted			
220/23-24	Agenda Items/Next Meeting - to discuss and agree the format and date of the next Parish Council meeting proposed to be Monday 5 February 2024. Items to be included on agenda should be with the Clerk by Monday 29 January 2024.			